



**Alaska  
Botanical  
Garden**

<b>Position</b>	Horticulture and Facilities Seasonal Staff
<b>Status</b>	Seasonal, part-time up to 40hrs/week May – September
<b>Closing Date</b>	April 8, 2019, 5:00 PM
<b>Start Date</b>	April 29, 2019
<b>Rate</b>	\$16.00 hourly

### **Job Description**

This position assists in all aspects of garden and facilities maintenance including the greenhouse, nursery, garden beds, and surrounding forest. The Alaska Botanical Garden is a living museum and all staff interacts with visitors daily. In addition to horticulture and facilities tasks, this position may be required to assist in greeting visitors, providing information on programs, special events and other garden information. The Garden also holds many events that will require working some evenings and weekends. Supporting events can include but is not limited to setup and break-down of tables, chairs, and tents. ABG relies in a large number of volunteers and this position will coordinate and supervise volunteers on a regular basis.

### **Required Duties & Responsibilities**

- Works primarily outdoors in a variety of weather conditions performing planting and routine maintenance on planting beds
- Applies a range of organic gardening practices including but not limited to weeding, mulching, staking, pruning, deadheading, fertilizing, etc.
- Safely utilizes and maintains common hand tools related to gardening. Ability to lift 50 lbs., work with wheelbarrows.
- Safely operates equipment such as 4-wheelers, blowers, and trimmers
- Works directly with individuals and volunteer groups of up to 10 people
- Assists with setup and removal of tents, chairs, and other items associated with garden events
- Interacts with visitors, volunteers and donors with the highest level of respect and professionalism
- Must be willing to work a flexible schedule depending on garden events and plant production needs
- Will be responsible for maintenance of high-end perennial gardens

### **Required Education and Experience**

- At least two years/seasons of experience related to maintaining horticultural collections or in a greenhouse production environment
- Basic knowledge of gardening in Alaska or a similar climate
- Awareness of safety issues related to wildlife management, specifically bears and moose
- Must be at least 18 years of age at the time of hire
- Must possess a valid State of Alaska Driver License at the time of hire

### **Preferred Qualifications**

- At least one year/season of experience providing customer service in a public setting
- Degree or certificate in horticulture, botany, landscape management, etc.
- Ability to safely operate chainsaws and skid loaders
- CPR Certification

**To apply, email resume and cover letter to [garden@alaskabg.org](mailto:garden@alaskabg.org)**

**Include Garden Job in the subject.**

The Alaska Botanical Garden is an equal opportunity employer. Appointment to this position is conditional upon a satisfactory background check.