



Thank you for your interest in volunteering with the Alaska Botanical Garden. Please complete this application form and return it to ABG via mail, or email. Our Volunteer Coordinator will be in touch with you as soon as possible. All information is kept confidential and is not open to the public.

NAME & CONTACT INFORMATION

Name _____
Address _____
City _____ State _____ Zip _____
Phone (home) _____ (cell) _____ E-mail _____
Employer _____
Emergency Contact Name _____
Emergency Contact Phone # _____
Physical Limitations (if any) _____
Environmental Allergies (if any) _____
Date of Birth ___/___/_____

SKILLS, EXPERIENCE & AVAILABILITY

Please list any skills, education or training relevant to volunteering at ABG (please be as detailed as possible).

Are you a Master Gardener? ___Yes ___No

Are you CPR or First Aid certified (please describe)? _____

Please indicate the days and times you are most available to volunteer.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Morning:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VOLUNTEER AREAS

Below are some of the volunteer areas at ABG. Please check the boxes of the positions you are most interested in.

Administrative Volunteer: (Year-round) Assist ABG staff with various projects in the office including organization, mailings, photo compilation, and more. Specialized skills in graphic design and website design are also appreciated.

Horticultural Assistant: (June – September) Assist ABG horticulturist staff with planting, weeding, watering, dividing and other maintenance throughout the Garden. Also help repot, divide, label and sort nursery plants. **Requires about 1-2 hours per week.** Experience and knowledge of gardening and horticulture in Alaska is preferred but not required.

Docent Tour Guide: (June- September) Greet visitors and lead them on a tour of the Garden, providing information about gardens, projects, and plants along the way. Tours are given on an as needed basis. Training provided; gardening experience preferred.

- Greeter/Retail Assistant: (June-August)** Responsibilities include welcoming visitors and taking gate fees when they arrive; offering helpful information about trails, programs, gift shop items and membership; and keeping merchandise organized.
- Youth Education Volunteer: (Year-round)** Assist and lead activities for ABG's youth education programs. A teaching background and/or Master Gardener certification is preferred but not required. Training is provided. Criminal background checks are performed for all Youth Education Volunteers.
- Storytime in the Garden:** Help facilitate fun crafts and hands-on activities with pre-school age children. Storytime takes place once a month June-August.
- Special Events Volunteer: (May-September)** Help ABG staff at various events including Spring Conference, Plant Sale, Gala, Wine in the Woods, Beer Garden, Harvest Day, and more.

4601 Campbell Airstrip Road, Anchorage, Alaska 99507
 Phone| (907) 770-3692 Email| education@alaskabg.org

OFFICE USE ONLY

Application Entered In Database

Interview Date: _____ Training/Orientation Date: _____ 1st Scheduled Task: _____

Background Check

- Not Required
- Completed

Liability Waiver & Photo Release

- Completed & Signed

Volunteer Agreement

- Completed & Signed