



Environmental Education Camp Counselor (Co- Instructor)

Location: Alaska Botanical Garden 4601 Campbell Airstrip Rd. Anchorage, AK 99507

Job Status: Seasonal Part-time Paid Position; (\$2,556 stipend- includes 3 days of staff training and 2 weeks paid vacation July 1st-12th)

Season: Summer 2019 (June 3rd-Aug 9th)
June 3rd-7th- Mandatory staff training (3 of the 5 days)
June 10th- Aug 2nd – Weekly Camps (No camps from July 1st-12th)

Hours: 9:00am-3:30pm Monday-Friday; 32.5 hours per week

Age: Must be 18 years or older

Overview:

The Camp Counselor Co-Instructor will work with the Camp Director and Lead Instructor to help plan and deliver environmental education programs to campers ages 5-13. Prior experience working in a camp or environmental education setting with kids is preferred. All activities are delivered outside in our outdoor classroom, set on 110 acres of beautiful Boreal Forest.

Duties and Responsibilities:

- Assist Lead Instructor in the delivery of environmental education and garden related curriculum activities
- Help maintain children's garden beds, entry beds and compost piles in the outdoor classroom
- Gain subject matter competency related to specific Garden areas and subject matter for each camps' weekly theme
- Help Lead Instructor supervise and coordinate 15+ students and volunteers
- Report all accidents, illness and signs of physical, emotional and sexual abuse to the Lead Instructor
- Assist Lead Instructor in leading campers and volunteers safely to different areas around the Garden and off site
- Supervise children and volunteers at all times including lunch and snack times (children must never be left unattended)
- Help maintain camp equipment

Physical Demands:

- Position requires periods of walking (up to 3 miles) and standing with light lifting/pushing up to approximately 20 pounds
- All work is conducted outside, rain or shine
- Must be comfortable working outside for up to 6 ½ hours a day

Qualifications:

- Able to complete the entire 6 weeks of camp including 3 training days (The first two weeks in July we do not conduct camps and will be paid vacation.)
- Have relevant experience working in an environmental education camp, daycare or other childcare facility preferred
- Have an interest in horticulture or environmental education and an interest in working with the public and kids
- Valid driver's license and or access to a car or public transportation to get to and from work site.

- Hold a current certification in Adult, Child CPR and First Aid
- Able to work in a fast-paced environment and possess exceptional communication and interpersonal skills

To apply send a resume, cover letter and 3 references to the Camp Director, Stacey Shriner, at education@alaskabg.org. Call 907-770-3692 with any questions. In your cover letter, please indicate which position you are applying for.